



BOARD OF TRUSTEES
REGULAR BOARD MEETING
MINUTES

Board of Trustees
Michael Allman
Melisse Mossy
Maureen "Mo" Muir
Katrina Young

Interim Superintendent
Lucile Lynch

THURSDAY, AUGUST 19, 2021
5:00 PM

MEETING WAS HELD VIRTUALLY.

ATTENDANCE

**Link to [video-recording](#).*

BOARD OF TRUSTEES

- **Michael Allman
- **Melisse Mossy
- **Maureen "Mo" Muir
- **Katrina Young

DISTRICT ADMINISTRATORS / STAFF

- **Lucile Lynch, Interim Superintendent
- **Mark Miller, Deputy Superintendent
- **Tina Douglas, Associate Superintendent, Business Services
- **Olga West, Associate Superintendent, Human Resources
- **Bryan Marcus, Associate Superintendent, Educational Services
- **Tiffany Hazlewood, Director, Student Services
- **Laura Strachan, Director, Pupil Services
- **Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

**Participated in the virtual meeting in-person at District Office located at 710 Encinitas Blvd., Encinitas, California, in accordance with Executive Orders N-29-20 and Public Health Executive Order issued on June 15, 2021.*

***Participated in the virtual meeting remotely.*

1. CALL TO ORDER

- a. WELCOME - President Muir called the meeting to order at 5:00 p.m. and announced the meeting was being held in accordance with State of California Executive Order N-29-20 and Public Health Officer regulations issued on June 15, 2021. She further announced that the public was given the opportunity to submit a request to speak at the board meeting, and that updates to supporting information Items 9a-ii, Amendments to Agreements, and Item 10h, Management Employees Salary were posted on the district website earlier in the day.
- b. PLEDGE OF ALLEGIANCE – Ms. Mossy led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion by Ms. Young, seconded by Mr. Allman, to approve the agenda of August 19, 2021, Regular Board Meeting of the San Dieguito Union High School District, as presented.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

3. PRESENTATIONS

- a. U.S. MILITARY SERVICE ACADEMY, CONGRESSIONAL NOMINATIONS / U.S. CONGRESSMAN MIKE LEVIN (CA-49), DISTRICT REPRESENTATIVE GABRIELA "GABBY" CLAUDIA OCHOA

District Representative Gabriela "Gabby" Claudia Ochoa from U.S. Congressman Mike Levin's office presented information regarding congressional nominations for the U.S. Military Services Academies.

b. INTEGRATED & COORDINATED MULTI-TIERS OF SOCIAL EMOTIONAL SUPPORT

Mark Miller, Tiffany Hazlewood and Laura Strachan made a presentation on Integrated & Coordinated Multi-Tiers of Social Emotional Support, as presented.

4. CLOSED SESSION

PUBLIC COMMENT: Comments were made by Brie, Jason Barry, Evan R Sorem, Janice Holowka, Marianne Grosner, and Ruth Baurle.

President Muir announced the Board was convening to Closed Session at 5:50 p.m. to discuss the following:

- a. PUBLIC EMPLOYEE EMPLOYMENT / APPOINTMENT / DISCIPLINE / DISMISSAL / RELEASE (GOV'T CODE SECTIONS 11126 & 54957)
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOV'T CODE SECTION 54956.9 (d)(2) & (d)(4))
 - i. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One (1) potential case.
 - ii. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One (1) potential case.
 - iii. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One (1) potential case.
- c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE SECTION 54956.9(d)(1))
 - i. Smart v. San Dieguito Union High School District (filed 02/21/18); San Diego Superior Court Number 37-2018-00008696.
 - ii. Razink v. San Dieguito Union High School District (filed 2/11/20); San Diego Superior Court Number 37-2020-00010058.
 - iii. Dinsmore v. Baizer, et al. (filed 11/9/20); San Diego Superior Court Number 37-2020-00040868.
 - iv. Grosner v. San Dieguito Union High School District (filed 7/17/20); San Diego Superior Court Number 37-2020-00024912.
 - v. Minor K v. San Dieguito Union High School District (filed 04/10/19); San Diego Superior Court Number 37-2019-00020175.
 - vi. Gillespie v. San Dieguito Union High School District (filed 04/13/21); San Diego Superior Court Number 37-2021-00016129.
 - vii. L.R. v. San Dieguito Union High School District (filed 06/18/19); San Diego Superior Court Number 37-2019-00031142.
 - viii. MacDonald v. San Dieguito Union High School District (filed 03/18/19); San Diego Superior Court Number 37-2019-00014406.
- d. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV'T CODE SECTION 54954.5)
 - i. Property: 800 Santa Fe Drive, Encinitas, CA 92024
Agency Negotiator: Tina Douglas, Associate Superintendent, Business and/or Lucile Lynch, Interim Superintendent
Negotiating Parties: Dish Wireless
Under negotiation: Instructions pertaining to price and terms of payment
 - ii. Property: 157 Stevens Avenue, Solana Beach, CA 92075

Agency Negotiator: Tina Douglas, Associate Superintendent, Business and/or
Lucile Lynch, Interim Superintendent
Negotiating Parties: County of San Diego Library
Under Negotiation: Instructions pertaining to price and terms of payment

e. CONFERENCE WITH LABOR NEGOTIATORS (GOV'T CODE SECTION 54957.6)

Employee Organizations: San Dieguito Faculty Association / California School Employees Association

Agency Designated Representatives: Superintendent, Deputy Superintendent, and Associate Superintendents (3)

5. RECONVENE TO OPEN SESSION

a. REPORT OUT OF CLOSED SESSION

President Muir reconvened the meeting at 7:00 p.m. and reported out the following from Closed Session:

The Board, by unanimous vote, took action to approve a settlement agreement and release of all claims with Employee #523910. The settlement agreement provides for a payment in the amount of \$25,568.80 to correct the employee's placement on the District's salary schedule.

The Board, by unanimous vote, took action to approve joining the national opioid litigation; joining school districts across the country against opioid manufacturers, producers and distributors.

6. REPORTS

a. BOARD OF TRUSTEES

All Board members attended the

Mr. Allman welcomed students at Torrey Pines HS (TPHS) on the first day of school, gave a shout out to student Evelyn Barry other students who painted the La Costa Canyon HS (LCC) mural, reported on the Facilities Committee, asset management plan, district financial outlook, and the College Committee.

Ms. Mossy toured the summer school program, met with community members regarding ethnic studies, attended the TPHS freshmen orientation, the agenda review meeting, and welcomed back students at COAST Academy, Sunset HS, and San Dieguito HS Academy (SDHS) on the first day of school.

Ms. Young recently completed three of the California School Boards Association Masters in Governance courses and attended a summer workshop series on how to return to school, attended DEI workshops, visited the summer school program at SDHSA and COAST Academy, attended the new teacher orientation, the LCC and TPHS business days, welcomed students back at LCC and Diegueno MS on the first day of school and visited all 10 campuses that day, and gave a shout out to welcome back all students on campus this year.

Ms. Muir reported on the County mental health discussion, attended the "Something Rotten" performance at the SDHSA outdoor theater, and reported she sold their home, is renting a home in Encinitas, and is planning to purchase a home in Encinitas.

b. SUPERINTENDENT

Ms. Lynch shared congratulations to the site teams, reported that 11,000 Chromebooks were distributed to students, the Nutritional Services department has increased serving meals at all sites and there is a need for staffing in nutrition services, health technicians, instructional aides, and bus drivers, gave a shout out to Susan Dixon for recruiting, thanked District Office staff Joann Schultz, Cindy Skeber, Margy Lara and Laura Medina for helping in Nutrition Services, gave a shout to Kristina Martinez for helping at TPHS for registration, reported on e-bike safety with Chuck Adams and Miriam Tullgren being featured on NBC, the Seal of

Biliteracy program, gave a shout out to the Envision of Conservatories and Humanities, requested that students do not go to school if they have symptoms, thanked Tiffany Hazlewood, Dr. Olga West and Tina Peterson for their support in contact tracing, reported that PTSA registration is underway, is meeting regularly with County and principals, and thanked the Board for their work and support.

7. RECOGNITION – NONE SCHEDULED

8. PUBLIC COMMENT – NON-AGENDA ITEMS

Comments were made by Heidi, Amy S Caterina, Diana Li, Michele Macosky, Ruth Baurle, Adam Fischer, Sammuuel Arias, and Duncan C Brown.

9. CONSENT AGENDA

PUBLIC COMMENT: Comments were made by Evan R Sorem and Marianne Grosner.

Ms. Mossy reported on Item 9a-xi, Gifts and Donations, and recognized the donation made by Toyota, and Ms. Muir on Item 9b, Personnel Reports, recognized the district long-term retirees and the support of school-based foundations, PTSAs, Music Councils, and Boosters, and other organizations for their donations and support of our students.

Mr. Allman requested Item 9a-ii, Agreements, Line Item 9, Agin Shaheed dba Paradigm Change, Inc. be pulled for a separate vote.

Motion by Ms. Mossy, seconded by Ms. Young, to approve Consent Agenda Items 9a & 9b, as presented, except for Item 9a-ii, Agreements, Line Item 9, Agin Shaheed dba Paradigm Change, Inc.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

Motion by Mr. Allman, seconded by Ms. Young, to ratify Consent Agenda Item 9a-ii, Agreements, Line Item 9, Agin Shaheed dba Paradigm Change, Inc., as presented.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

a. CONSENT AGENDA

- i. APPROVAL OF MINUTES (4) / JUNE 16, 2021 SPECIAL MEETING, JULY 17, 2021 REGULAR MEETING & JULY 12 & 28, 2021 SPECIAL MEETINGS
- ii. APPROVAL/RATIFICATION OF AGREEMENTS & AMENDMENTS TO AGREEMENTS
- iii. RATIFICATION OF PURCHASE ORDERS LISTING
- iv. RATIFICATION OF WARRANTS REPORT LISTING
- v. APPROVAL OF CHANGE ORDERS
- vi. ACCEPTANCE OF CONSTRUCTION PROJECTS
- vii. APPROVAL OF PIGGYBACK CONTRACT BY THE SOUTH COUNTY SUPPORT SERVICES AGENCY / CREATIVE BUS SALES, INC.
- viii. CONSENT TO TRANSFER / ASSIGNMENT AND AMENDMENT TO CONTRACTS / DIGITAL NETWORKS GROUP, INC. TO AVIDEX INDUSTRIES, LLC
- ix. ADOPTION OF REVISED RESOLUTIONS AND APPROVAL OF AUTHORIZED REPRESENTATIVES
- x. APPROVAL OF FIELD TRIPS
- xi. ACCEPTANCE OF GIFTS & DONATIONS
- xii. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS
- xiii. DESTRUCTION OF SPECIAL EDUCATION RECORDS

xiv. ACCEPTANCE OF WILLIAMS UNIFORM COMPLAINTS QUARTERLY REPORT, 4TH QTR, 2020-21 (APRIL-JUNE 2021)

b. **CONSENT AGENDA**

i. APPROVAL/RATIFICATION OF PERSONNEL REPORTS

10. ACTION ITEMS

a. **CONSIDERATION OF APPROVAL OF SUBLEASE TO FACILITIES AGREEMENT WITH THE BOYS & GIRLS CLUB OF SAN DIEGUITO (GRISSET BRANCH) / JULIAN CHARTER SCHOOL - CEDAR COVE**

Motion by Mr. Allman, seconded by Ms. Mossy, to ratify the sublease to Facilities Agreement with the Boys & Girls Club of San Dieguito (Grisset Branch) / JCS Cedar Cove, as presented.
BOARD Ayes: Allman, Mossy, Muir; Noes: Young; Abstain: None.

Motion carried.

b. **CONSIDERATION OF RATIFICATION OF EMPLOYMENT CONTRACT / ASSOCIATE SUPERINTENDENT OF HUMAN RESOURCES / DR. OLGA WEST**

PUBLIC COMMENT: Comments were made by Maureen Farley Lucewicz and Ruth Baurle.

Motion by Ms. Young, seconded by Ms. Mossy, to ratify an employment contract with Dr. Olga West as the Associate Superintendent of Human Resources, commencing July 20, 2021 and continuing through June 30, 2023, in the annual salary of \$205,352.00 plus benefits, as presented.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

c. **CONSIDERATION OF APPROVAL OF INCREASE IN CERTIFICATED SUBSTITUTE TEACHER COMPENSATION**

PUBLIC COMMENT: Comments were made by Evan R Sorem.

Motion by Mr. Allman, seconded by Ms. Mossy, to approve the increase in certificated substitute teacher pay to \$180 for the daily rate, and \$200 for the long-term rate effective immediately through June 30, 2022.

Motion amended by Mr. Allman, seconded by Ms. Young, to approve the increase in certificated substitute teacher pay to \$180 for the daily rate, and \$200 for the long-term rate effective retroactively to August 10, 2021 through June 30, 2022

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

d. **CONSIDERATION OF ADOPTION OF NEW & REVISED BOARD POLICIES, 3000 SERIES, BUSINESS & 5000 SERIES, STUDENTS (3) / BUSINESS SERVICES**

PUBLIC COMMENT: Comments were made by Ann Cerny, Adam Fischer, Evan R. Sorem, Carol, Kimberly McSherry, Matthew, Michele Macosky, and Shannon Kearns.

Revised Administrative Regulation 5132.1 Student Mask & Face Covering was presented as a first read to capture public input, and will be returned for action at the next board meeting.

Motion by Ms. Mossy, seconded by Ms. Young, to approve the two new and revised Board Policies in Series 3000, Business, (BP 3100, Budget and BP 3350, Travel Expense), as presented.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

e. **CONSIDERATION OF ADOPTION OF 2021-2022 CONSOLIDATED APPLICATION, PART 1**

Motion by Ms. Young, seconded by Ms. Mossy, to approve the Consolidated Application, Part I, as presented.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

11. DISCUSSION ITEMS

a. CONSIDERATION OF OFFERING COVID TESTING ON SITES

PUBLIC COMMENT: Comments were made by Ann Cerny, Adam Fischer, Duncan C Brown, Evan R Sorem, Carol, Matthew, Michele Macosky, and Shannon Kearns.

Ms. Douglas provided information regarding COVID testing on sites for staff and potentially expanding for students.

12. INFORMATION AND DISCUSSION ITEMS

a. BUSINESS SERVICES – TINA DOUGLAS, ASSOCIATE SUPERINTENDENT

Ms. Douglas provided an update on the following:

- i. BOARD POLICY SERIES 7000, CONSTRUCTION, ANNUAL UPDATE
- ii. TRANSPORTATION BUSING

b. HUMAN RESOURCES – DR. OLGA WEST, ASSOCIATE SUPERINTENDENT

Dr. West provided an update on the following:

- i. INDUCTION PROGRAM
- ii. BENEFITS & WELLNESS

c. EDUCATIONAL SERVICES – BRYAN MARCUS, ASSOCIATE SUPERINTENDENT

Mr. Marcus provided an update on the summer school program, summer professional development, thanked all district employees for their work during summer to support a successful start to the new school year, and on the following:

- i. BACK TO SCHOOL NIGHTS

d. ADMINISTRATIVE SERVICES – MARK MILLER, DEPUTY SUPERINTENDENT

Mr. Miller gave a shout out to school bus drivers, nutritional services workers, counselors and school psychologists, and provided an update on the following:

- i. LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) CLARIFICATION PROCESS

e. SUPERINTENDENT/DISTRICT – LUCILE LYNCH, INTERIM SUPERINTENDENT

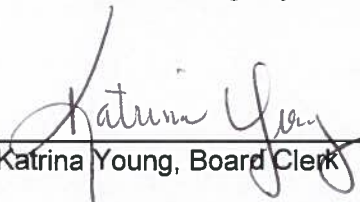
Ms. Lynch provided an update on Superintendent newsletter, the safety steering committee, and on the following:

- i. COVID UPDATE

13. FUTURE AGENDA ITEMS – NONE

14. ADJOURNMENT

The meeting adjourned at 9:58 p.m.



Katrina Young, Board Clerk

Date: 10/14/21



Lucile Lynch, Interim Superintendent

Date: 10-14-21

MINUTES ADOPTED: